

First Name, Last Name

9944 West Blvd.

Cleveland, OH 44102

216-666-9276

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CAREER PROFILE

Full time college student studying hospitality management and professional baking. Skilled in baking, cooking, decorating baked goods, customer interaction and cashiering. Reliable, self-directed, responsible, determined, honest, good attitude and a great work ethic.

EDUCATION

Cuyahoga Community College - Highland Hills, OH

Working towards Associates Degree in Hospitality Management and Professional Baking Certificate - Expected graduation date: May 2014

Coursework includes: baking knowledge, sanitation practice, cooking experience, customer service techniques, and overall knowledge of hospitality industry. 4.0 GPA

EXPERIENCE

Wendy's - Streetsboro, OH

Cashier/Food Preparation Worker

2010 - Present

Handle money, ensure customer satisfaction, answer customer's questions by showing an adequate knowledge of the workplace and its components, maintain a clean work area, prepare food for later use, prepare food on customer's request, store food correctly and safely, follow procedures on food preparation, serving, cleanliness and customer interaction.

- Special recognition for best sandwich maker (following procedures, listening to customer's requests, maintaining a clean area, arranging the sandwiches quickly yet efficiently)
- Received several gift cards for perfect attendance
- Received highest employee evaluation score (signed by the district manager, general manager and other managers at the store)
- Employee evaluation stated the following: clean work attire, respect for authority, great adaptability to change, follows safety and food preparation procedures, easy to work with and talk to, ability to lead, responsible with money and completes tasks without direction.